

**Open Report on behalf of David O'Connor,  
Executive Director, Performance and Governance**

Report to:	<b>Flood and Drainage Management Scrutiny Committee</b>
Date:	<b>01 November 2013</b>
Subject:	<b>Flood and Drainage Management Scrutiny Committee Work Programme</b>

**Summary:**

This report enables the Flood and Drainage Management Scrutiny Committee to consider its Work Programme for the coming year.

**Actions Required:**

To consider and comment on the work programme as set out in Appendix A to this report.

## **1. Background**

At every meeting of the Committee, Members will be invited to consider their future Work Programme and to agree on items to be included.

In terms of future meetings, proposed dates for 2014 are listed in Appendix A, for agreement by the Committee.

### Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes: -

- discussion on possible scrutiny review items;
- finalising the scoping for the review;
- monitoring or interim reports;
- approval of the final report; and
- the response to the report.

## **2. Conclusion**

To consider and comment on the Work Programme.

## **3. Consultation**

### **a) Policy Proofing Actions Required**

Not applicable.

## **4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Flood and Drainage Management Scrutiny Committee Work Programme

## **5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Liz Jones, who can be contacted on 01522 552102 or [liz.jones@lincolnshire.gov.uk](mailto:liz.jones@lincolnshire.gov.uk).